



Notice of Meeting of the Parish Council

To: All Members of the Parish Council

I hereby give you notice that a Full Meeting of Plaistow and Ifold Parish Council will be held on **Wednesday 11th January 2023** at **19:30** at the **Winterton Hall, Plaistow**. All Members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder. **Members of the Press and Public are welcome to attend in person.**

Dated: 5th January 2023

Yours faithfully

Catherine Nutting

Clerk & RFO to the Council

Remote Access

To join the meeting please follow this link:

<https://us02web.zoom.us/j/88617980172?pwd=U3FWTzJHVi9sQWI3Z1BGZHgzWm14QT09>

Meeting ID: 886 1798 0172

Please email the Clerk for the password clerk@plaistowandifold-pc.gov.uk

The Zoom meeting may be paused if the Council resolves to exclude the Press and Public from the meeting in accordance with s.1(2) of the Public Bodies (Admissions to Meetings) Act 1960 on the grounds that it may involve the likely disclosure of exempt information.

MEETING AGENDA

BUSINESS TO BE TRANSACTED

This agenda, Clerk's Report and appendices can be found on the Parish Council's website: www.plaistowandifold-pc.gov.uk | Alternatively, please contact the Clerk for hard copies: clerk@plaistowandifold-pc.gov.uk

Number	Item	Time
1.	Apologies for absence & housekeeping Recommendation: - To receive and accept apologies for absence.	1 min
2.	Disclosure of interests <i>See Clerk's Report.</i> Recommendation: - To deal with any disclosure by Members of any disclosable pecuniary interests and interests other than pecuniary interests, as defined under the Plaistow and Ifold Parish Council Code of Conduct and the Localism Act 2011 , Chapter 7 ss.26 – 37 in relation to matters on the agenda.	2 mins

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| 3. | <p>Public Forum</p> <p><i>See Clerk's Report.</i></p> <p>Recommendation: - To receive and act upon, if considered necessary by the Council, comments made by members of the public in accordance with relevant legislation and Plaistow and Ifold Parish Council's Policy. Questions, or brief representations can be made either in person, or in writing provided they were sent via email to the Clerk no later than 4pm Wednesday 11th January 2023. Public Participation shall not exceed 10 minutes, unless directed by the Chairman. A speaker is limited to 5 minutes. Business of the meeting will start immediately following the public forum.</p> | 10
mins |
| 4. | <p>Minutes</p> <p><i>Circulated separately and on the website.</i></p> <p>Recommendation: - To approve the Minutes of the full Parish Council meeting held on 14th December 2022 and resolve to sign via Secured Signing in accordance with Standing Order 9(d).</p> | 1 min |
| 5. | <p>To receive reports from County and District Councillors</p> <p>Recommendation: - To give an opportunity to receive an update from Councillors at a District and/or County level on business and activities that affect Plaistow and Ifold Parish and the local area.</p> | 10
mins |
| 6. | <p>Financial Matters</p> <p><i>See Clerk's Report</i></p> <ol style="list-style-type: none"> 1. <u>Payments and Receipts Analysis</u>
Financial Reports for December 2022 - January 2023. Includes income and expenditure since the Council meeting on 14.12.2022
Recommendation: - To receive, review and note the Financial reports and appoint signatories.
 2. <u>Finance Working Group / Finance Committee</u>
Recommendation: - To receive and note the minutes of the Finance Working Group meeting dated 05.01.2023 and any verbal updates from the Finance Committee meeting (11.01.2023). | 5
mins |
| 7. | <p>To review and agree the recommend draft budget for 2023/24</p> <p><i>See Clerk's Report</i></p> <p>Recommendation: - To consider and approve the recommended draft budget which is presented to the full Council by the Finance Committee.</p> | 30
mins |

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| 8. | <p>To agree the Precept for 2023/24
 <i>See Clerk's Report</i>
 Recommendation: - To consider and approve the recommended 2023/24 which is presented to the full Council by the Finance Committee.</p> | 10
mins |
| 9. | <p>Highway Matters
 <i>See Clerk's Report</i>
 Recommendation: -</p> <ol style="list-style-type: none"> 1. To receive and resolve to act upon any Highway matters raised by Councillors. 2. To receive and note any updates regarding the School Safety Zone in Plaistow and the TRO application along Rickman's Lane, Plaistow 3. To receive and note the minutes of the joint speed awareness meeting and public meeting 4. To note the new dates for the Plaistow and Ifold bus shelter builds and consider the budget and material requirements. 5. To note the updated method of reporting highway issues to WSCC | 5
mins |
| 10. | <p>Local Plan Review
 <i>See Clerk's Report</i>
 Recommendation: - To receive and note an update from a meeting between Parish Councils and the Planning Policy Team at CDC.</p> | 2
mins |
| 11. | <p>Social Media and Website
 <i>See Clerk's Report</i>
 Recommendation: - To appoint a new Lead Member for the Parish Council's Social Media and Website.</p> | 2
mins |
| 12. | <p>Crouchlands Farm
 <i>See Clerk's Report</i>
 Recommendation: -</p> <ol style="list-style-type: none"> 1. To note planning applications 22/03114/FULEIA and 22/03131/OUTEIA for the erection of 108 dwellings and up to 492 dwellings and education provision including primary school respectively and associated access and infrastructure at Crouchlands Farm 2. To instruct the Planning Working Group to consider the applications and present their findings and recommendations to the full Council. 3. To consider the membership of the Planning Working Group and appoint new members, if applicable. 4. To instruct expert support if considered necessary | 3
mins |

5. To agree a timetable to formally respond to both applications

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| 13. | <p>Correspondence</p> <p><i>See Clerk's Report</i></p> <p>Recommendation: - To consider any correspondence received not listed as an agenda item for discussion.</p> <ol style="list-style-type: none">1. Government's proposed amendments to the Levelling Up and Regeneration Bill in relation to housing targets.2. Response to concerns regarding local social housing stock3. PCC, police survey4. The Surrey Tour Road Cyclo Sportive - 30th September 20235. Southern Water's sewer replacement in Loxwood Road in early 2023. | 3
mins |
| 14. | <p>Clerk's update & items for inclusion on a future agenda</p> <p><i>See Clerk's Report</i></p> <p>Recommendation: - To receive general updates and resolve to add any matters arising to a future agenda in relation to:</p> <ol style="list-style-type: none">1. Trees works around Coxes Pond2. Coronation of HM King Charles III3. AiRS quotation to support Winterton Hall4. Flooding meeting5. Cost of living support | 3
mins |
| 15. | <p>Meeting Dates</p> <p>Recommendation: - To note the dates of forthcoming meetings.</p> <ul style="list-style-type: none">• 25th January, Planning & Open Spaces meeting – Kelsey Hall, 7:30pm• 7th February, Planning & Open Spaces meeting – Winterton Hall, 7:30pm• 8th February, Full Council meeting – Winterton Hall, 7:30pm | 1 min |